

Process for the Receipt by HAUC(UK) of Improvement Notices from Highway Authorities.



Issue: 1

Date: 25 January 2006.

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Procedural Activities Flowchart.

No.	Activity				Comments
1.	Highway / Roads Authority issues Improvement Notice to Undertaker as per 7.3 of the Inspections CoP.	HA issue Improvement Notice to undertaker.			
2.		Undertaker receives Notice.	Improvement Notice copied to Reg. HAUC / RAUC and HAUC(UK).		Regional HAUC / RAUC monitors improvements to performance.
3.	Undertaker agrees with Highway / Roads Authority an acceptable Improvement Plan.	Undertaker prepares Improvement Plan.	HAUC(UK) Sec. receives Notice and add to List.		HAUC(UK) Secretariat adds the Notice to the List of Improvement Notices.
4.	In line with 7.4 of the Inspections CoP performance improvements are monitored.	HA / RA and Undertaker monitors Improvements.			The relevant Code section needs to reflect the relevant version in current use within the devolved countries.
5.	Improvement Plan terminated after 3 months or longer after performance improvements achieved.	Improvements achieved. Plan terminated.	HAUC(UK) Sec. receives notification and deletes from List		HAUC(UK) Secretariat receives notification of termination of Plan and deletes from List.
6.			HAUC(UK) Sec. issues updated List to HAUC(UK) meeting.		HAUC(UK) Secretariat issues updated List to HAUC(UK) meeting. Standing Item on Agenda.
7.			HAUC(UK) meeting.		

Key:

Process

Decision

Document