



HIGHWAY AUTHORITIES & UTILITIES COMMITTEE

HIGHWAY AUTHORITIES AND UTILITIES COMMITTEE (UK)

TERMS OF REFERENCE JANUARY 2010

HAUC(UK) comprises highway and road authorities represented by the Joint Authorities Group (UK) (JAG(UK)), the Highways Agency, utilities and their contractors represented by the National Joint Utilities Group Ltd (NJUG) as well as Network Rail, the Department for Transport, and the Scottish, Welsh and Northern Ireland Governments, and Joint Chairs from national and regional HAUCs and RAUC (Scotland).

The HAUC(UK) community has made a commitment to work together with Regional English HAUCs, NIRAUC, Welsh HAUC and RAUC(Scotland) along with other interested bodies to drive forward continual improvement in road and street works to minimise the impact of works on the surrounding communities and travelling public to work towards achieving the HAUC(UK) Vision:

HAUC(UK) – To act as one voice delivering excellence in road and street works.

The terms of reference of HAUC(UK) are:

1. To form the Strategy and Policy Development Group to ensure that HAUC(UK) and government work together to minimise legislation by following good practice and agreeing a workable business plan for the HAUC community.
2. To monitor current street and road works legislation and associated codes of practice and good practice guidelines to ensure their effectiveness, making recommendations for change where necessary by working constructively with governments.
3. To advise governments on relevant legislation and associated codes of practice and policy issues that affect street and road works by appointing and directing the work of working groups from within the HAUC community and other bodies as required, establishing their terms of reference and constitution, reviewing their remits regularly and setting clear targets and timescales in association with the HAUC(UK) Business Plan.
4. To provide guidance to practitioners on NRSWA / TMA / T(S)A, and their associated regulations and codes of practice and related legislation and guidance.
5. To provide a positive forum for discussing matters of common interest within the street and road works community.
6. To drive improved performance of road and street works by promoting good practice and supporting innovative ways to reduce disruption, improve safety, sustainability and quality of all works.



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7. To strengthen the relationship and communication between HAUC(UK) and Regional HAUCs, NIRAUC, Welsh HAUC and RAUC(Scotland).
8. To minimise the number of formal disputes through informal mediation, discussion and advice, and where these cannot be resolved at a regional level to provide a timely and effective dispute resolution service.

This document should be read in conjunction with the current HAUC(UK) Strategy and Business Plan.

CONSTITUTION

CHAIRMANSHIP & SECRETARIAT

1. The two joint Chairs will be appointed by NJUG (utilities-side) and JAG(UK) (highways-side). NJUG and JAG(UK) will each supply representatives to form the Joint Secretariat.
2. The Chair, Secretariat, and venue will rotate for each meeting of HAUC(UK), between the highways-side and utilities-side.

MEMBERSHIP

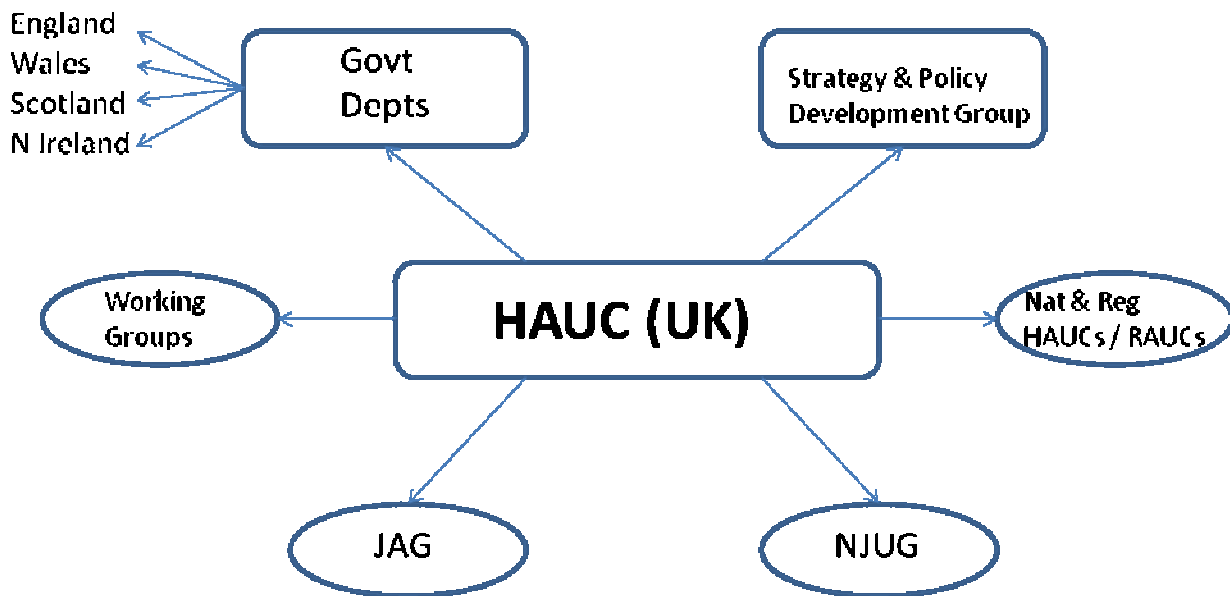
Membership will consist of:

- Representatives of statutory undertakers appointed by NJUG;
- Representatives from the NJUG Secretariat;
- Representatives of the Highway, Bridge and Transport Authorities appointed by JAG(UK);
- Representatives from the JAG(UK) Secretariat;
- One utility and one authority representative from each of the following: RAUC(Scotland), Welsh HAUC, Northern Ireland RAUC and Regional English HAUCs;
- A representative from the Highways Agency;
- Representatives from the Department for Transport (DfT);
- A representative from the Transport Directorate of the Welsh Assembly Government;
- A representative from the relevant department of the Scottish Parliament;
- A representative from the relevant department of the Northern Ireland Assembly.

Members of the Committee may send substitutes to meetings and additional representatives may be co-opted or invited to meetings with the agreement of both Chairman.

STRUCTURE

HAUC (UK) Structure



FREQUENCY OF MEETINGS

Quarterly with additional meetings called by agreement.

ABBREVIATIONS AND DEFINITIONS

DfT – Department for Transport

Government – the term "government" should be understood to mean the Secretary of State or Minister for Transport, the First Secretary of the National Assembly for Wales, and the Minister for Transport, Infrastructure and Climate Change in Scotland and the Director of Network Services, Department for Regional Development, Northern Ireland and any officials working within any of these governmental departments as appropriate.

HAUC(UK) – Highway Authorities and Utilities Committee

JAG(UK) – Joint Authorities Group (UK)

NJUG – National Joint Utilities Group Ltd

NRSA – New Roads and Street Works Act 1991

RAUC(Scotland) – Road Authorities and Utilities Committee (Scotland)

TMA – Traffic Management Act 2004

T(S)A – Transport (Scotland) Act 2005